Kudos!
To  Kathy Sneddon
From  Summer Social Planning Team
We would like to thank Kathy Sneddon for all the effort she has expanded over the years organizing the Administrative Services Summer Socials. During the first five years, Kathy did most of this work herself, with help from Janet Villarruel and Karren Schick.

Over the last five years, however, Kathy discovered the value of teamwork and has involved interested Administrative Services staff members in planning the event. Even though Kathy is retiring July 31, she didn’t ignore this year’s social — she went ahead and called the team together and has been leading the effort as usual even though she won’t be working at WSU when the event is held.

Kudos to Kathy Sneddon for her terrific work ethic and thanks for planning wonderful Summer Socials!

R u d o s !

In This Issue
Page 2  •  Share the Olympic Spirit
E-Learning Pilot Set
Mobley is "Dart Star"

Mark These Summer Activities
On Your Calendar

• 4 July — Holiday
• 22 July — John and Freda Lindquist Summer Pops Concert and Fireworks — A 60-minute concert featuring the New American Symphony Orchestra, to begin at 9 p.m., at the A. B. Lindquist Pond and Plaza (the concert will be followed by a fireworks display)
• 24 July — Holiday
• 2 August — Annual Back-to-School Celebration for the Administrative Services Division — "Share the Olympic Spirit!" to be held in the D of E Edu-Center from 11 a.m. to 1:30 p.m. (lunch included)
• 16 August — Summer Social for the Administrative Services Division — "Carnival" — to be held at Riverdale Park from 4:30 p.m. to 7:30 p.m.
• 20 August — WSU Campus-Wide Back-to-School Meeting — to be held in the Shepherd Union Building (lunch included)
• 20 August — "I Have Card — Can Travel" Expo — Learn how using the P-Card for travel — to be held in the Shepherd Union Building before and after the Campus-Wide Back-to-School Meeting
• 27 August — Fall Semester starts

Employee Essentials is Underway

New Course Being Attended by Employees

About 10 new and "seasoned" employees of Administrative Services are currently participating in a new education/training course outlined by the Employee Development Strategic Objective Implement-ation Team (EDSOT). Entitled "Employee Essentials (EE)," the course is designed to cover topics important to all division employees, with new hires receiving first priority. Each session of the 25-hour course is generally taught once a month, for four months. Five sessions are currently being taught, with the fifth session being an evening course for custodial staff. A second round of EE will be held in the fall and probably a third in the spring.

The course includes information on the following:
- Campus Divisions and Departments
- Compensation and Benefits
- Strategic Plan
- Division Values
- Safety, Printing, and Risk Mgt.
- Communication (The Color Code)
- Customer Service (Connections ™)
- Diversity and Inclusivity
- Good Rights
- Employee Rights and Responsibilities

"This course wouldn’t have material-ized without the help of the Employee Development SOT and Kaaren Schick, who was hands-on involved in the pilot," said Cherie Nelson, Director of Quality Support/Training. "The SOT developed the course outline and Karren brought it all together." Nelson also wants to thank the instructors who provide this training in addition to performing their regular jobs: Sue Pach, Al Simkins, Craig Hill, Nancy Fox, Jolene Math, Fred and Sandi, Roger Johnson, Lisa Allen, Martinez, R. D. Orndorff, Al Mac, Barry Comberg and Michael Richter.

E-LEARNING "SOFT SKILLS" PILOT TO BE CONDUCTED JULY 2 THROUGH AUGUST 31

An experiment is being conducted under the guidance of the Employee Development SOT. The test — to determine how well Administrative Services employees like learning "soft skills" online.

For a two month period, 30 employees will have the opportunity to take up to 25 "soft skills" courses via the web. These courses are provided by an external organization. "Soft skills" courses include:
- Effective Listening Skills
- "The Mark of a Leader"
- Managing Diversity/Inclusiveness
- Managing Others through Change
- Major Time Management Challenges
- The Art of Project Management
- Project Management: Essentials
- Project Management: Tools
- Project Management: Techniques
- "Share the Olympic Spirit" at Back-to-School Celebration Set for August 2nd

"Share the Olympic Spirit" is the theme for Administrative Services’ annual Back-to-School Celebration to be held Thursday, August 2, 2001. This special day has been organized by the Communication SOT and includes booths, lunch, and lunchtime speakers.

The event will begin at 11:00 a.m. as employees tour the booths that have been set up by various groups, departments, and teams. Come early to get your share of free stuff.

Lunch will be served beginning at 11:30 a.m. and will continue being served through 12:30 p.m. However, it is encouraged that you get your seat early because the lunch speakers will begin at 12:00 noon.

Three speakers will address the group during lunch. The first speaker, Camille Cain, is a Weber County Commissioner. She will speak on the theme, "Share the Olympic Spirit!" The other speakers, Al Simkins and Craig Hill, will discuss sharing the Olympic spirit at WSU.

Commissioner Cain grew up in Alabama and moved to Weber County in 1982.

Camille’s hobbies are golfing and making golf clubs. Craig loves cats and remodeling his home.

Administrative Services Summer Social

Congratulations to Facilities Management, J.R. Moblisy! He is the WSU Champion for dart throwing in the "A" League. Singles. J.R. achieved this victory during the recent World Finals held in Reno, Nevada, on June 6, 2001.

J.R. says he’s been throwing darts for over 25 years. He learned the art from his father. Is J.R. ready to retire the darts away? Probably not — next year’s Finals are in Las Vegas. Need we say more?

"Dart Star"

Skiing, reading, gardening, and playing piano. The Cain’s have two daughters and two sons.

Together, AlSimkins and Craig Hill have over 30 years of experience at WSU. As Vice President and Associate Vice President of Administrative Services, respectively, these two individuals understand and support most aspects of Higher Education.

Al’s hobbies include golfing and making golf clubs. Craig loves cats and remodeling his home.

Administrative Services Summer Social

Congratulations to Facilities Management, J.R. Moblisy! He is the WSU Champion for dart throwing in the "A" League. Singles. J.R. achieved this victory during the recent World Finals held in Reno, Nevada, on June 6, 2001.

J.R. says he’s been throwing darts for over 25 years. He learned the art from his father. Is J.R. ready to retire the darts away? Probably not — next year’s Finals are in Las Vegas. Need we say more?

"Dart Star"

Skiing, reading, gardening, and playing piano. The Cain’s have two daughters and two sons.

Together, AlSimkins and Craig Hill have over 30 years of experience at WSU. As Vice President and Associate Vice President of Administrative Services, respectively, these two individuals understand and support most aspects of Higher Education.

Al’s hobbies include golfing and making golf clubs. Craig loves cats and remodeling his home.

Administrative Services Summer Social

Congratulations to Facilities Management, J.R. Moblisy! He is the WSU Champion for dart throwing in the "A" League. Singles. J.R. achieved this victory during the recent World Finals held in Reno, Nevada, on June 6, 2001.

J.R. says he’s been throwing darts for over 25 years. He learned the art from his father. Is J.R. ready to retire the darts away? Probably not — next year’s Finals are in Las Vegas. Need we say more?

"Dart Star"

Skiing, reading, gardening, and playing piano. The Cain’s have two daughters and two sons.

Together, AlSimkins and Craig Hill have over 30 years of experience at WSU. As Vice President and Associate Vice President of Administrative Services, respectively, these two individuals understand and support most aspects of Higher Education.

Al’s hobbies include golfing and making golf clubs. Craig loves cats and remodeling his home.

Administrative Services Summer Social

Congratulations to Facilities Management, J.R. Moblisy! He is the WSU Champion for dart throwing in the "A" League. Singles. J.R. achieved this victory during the recent World Finals held in Reno, Nevada, on June 6, 2001.

J.R. says he’s been throwing darts for over 25 years. He learned the art from his father. Is J.R. ready to retire the darts away? Probably not — next year’s Finals are in Las Vegas. Need we say more?

"Dart Star"

Skiing, reading, gardening, and playing piano. The Cain’s have two daughters and two sons.

Together, AlSimkins and Craig Hill have over 30 years of experience at WSU. As Vice President and Associate Vice President of Administrative Services, respectively, these two individuals understand and support most aspects of Higher Education.

Al’s hobbies include golfing and making golf club The Cain’s have two daughters and two sons.

Together, AlSimkins and Craig Hill have over 30 years of experience at WSU. As Vice President and Associate Vice President of Administrative Services, respectively, these two individuals understand and support most aspects of Higher Education.

Al’s hobbies include golfing and making golf clubs. Craig loves cats and remodeling his home.

Administrative Services Summer Social

Congratulations to Facilities Management, J.R. Moblisy! He is the WSU Champion for dart throwing in the "A" League. Singles. J.R. achieved this victory during the recent World Finals held in Reno, Nevada, on June 6, 2001.

J.R. says he’s been throwing darts for over 25 years. He learned the art from his father. Is J.R. ready to retire the darts away? Probably not — next year’s Finals are in Las Vegas. Need we say more?

"Dart Star"

Skiing, reading, gardening, and playing piano. The Cain’s have two daughters and two sons.

Together, AlSimkins and Craig Hill have over 30 years of experience at WSU. As Vice President and Associate Vice President of Administrative Services, respectively, these two individuals understand and support most aspects of Higher Education.

Al’s hobbies include golfing and making golf clubs. Craig loves cats and remodeling his home.