

# Student Intern Background Check Online Instructions

Access <http://www.tiburon-enterprises.com> home page.

- ◆ Double click on the **Services** link.
- ◆ In the bottom left hand corner select **Student Intern**
- ◆ Select the **PayPal** Payments box underneath the instructions. The cost of this service currently is \$32. You can use a credit card or checking card. After finishing the payment process it will tell you that a receipt has been sent to your e-mail account. Please print a copy of the receipt. After completing all of the background check forms, bring the payment receipt to WSU Radiologic Sciences Department. Next you will be directed to fill out the Authorization Form.

**Placement site:** Weber State University

**Contact Person:** Lori Frederiksen

**Fax phone number:** 1-801-626-7966

**E-mail:** [radiologicsscience@weber.edu](mailto:radiologicsscience@weber.edu)

**Address:** 3925 University Circle Ogden, UT 84403

**Send:** Via email

- ◆ Below the placement site information, fill out your information and hit submit. The site will give you a confirmation page once this process is complete. The confirmation page should be printed out and a copy of the confirmation page must be delivered to Weber State University.

**All background checks must be paid for by the student.** A receipt for payment and submission of background check must be submitted to Weber State University before August 4, 2006. If we have not received the receipt, you will not be able to start your clinical hours.

**If you have any questions about this process you may call Tiburon at 1-888-970-4111 or email us at [radiologicsscience@weber.edu](mailto:radiologicsscience@weber.edu) .**